

# LGC Code of Conduct



Responsibilities	Commitment	Relationships
<p>We understand the purpose of the committee is to have an overview of the work of the school and not be involved in the operational day to day matters.</p>	<ul style="list-style-type: none"> <li>● Provide significant time &amp; energy including reading documents prior to meetings</li> <li>● Complete pre arranged visits to the school undertaken within the agreed framework</li> </ul>	<ul style="list-style-type: none"> <li>→ Strive to work as a team actively promoting constructive working relationships.</li> <li>→ We will seek to develop effective relationships with staff, pupils &amp; parents.</li> </ul>
<p>We understand the scheme of delegation in relation to our role.</p>	<ul style="list-style-type: none"> <li>● Involve ourselves actively within the work of the LGC including serving as link governors for key areas</li> </ul>	<ul style="list-style-type: none"> <li>→ Will nominate and support the work of the LGC Chair.</li> <li>→ Link safeguarding governor</li> <li>→ Link Careers and Preparing for Adulthood governor</li> </ul>
<p>We agree to adhere to OTP policies and procedures.</p>	<ul style="list-style-type: none"> <li>● We will consider collectively and individually our training needs and development needs and undertake time to complete training</li> <li>● All new governors will undertake induction training for their role.</li> </ul>	<ul style="list-style-type: none"> <li>→ We will confront malpractice by speaking up against and bringing to the attention of OTP</li> </ul>
<p>We will work collectively for the benefit of OTP being candid but constructive and respectful when holding senior leaders to account.</p>	<ul style="list-style-type: none"> <li>● Attend all meetings and when this is not possible explain in advance that we are unable to.</li> <li>● When visiting the school in a personal capacity (i.e. a parent), we will maintain our underlying responsibility as a local governor.</li> <li>● We will be mindful to maintain and develop the positive ethos and reputation of OTP and</li> </ul>	<ul style="list-style-type: none"> <li>→ We will express views openly and respectfully when communicating with LGC members, Trustees, School Staff (both in and outside of meetings)</li> <li>→ We will seek to develop effective working relationships with school leaders recognising our role in providing challenge and support.</li> </ul>

## LGC Code of Conduct

<p>When formally speaking or writing in our governing role we will ensure our comments reflect current organisational policy even if they might be different to our personal views</p>	<p>our school. All our actions will reflect this.</p> <ul style="list-style-type: none"> <li>• Get to know the school well and respond to opportunities to involve ourselves in school activities</li> <li>• Ensure that private communication does not go against OTP values</li> <li>• All pecuniary interests will be declared at the start of the academic year and thereafter if there are any changes.</li> </ul>	<p>→ We are prepared to answer queries in line with the scheme of delegation.</p>
<p>We accept that we have no legal authority to act individually, except when the committee has given us delegated authority to do so.</p>	<ul style="list-style-type: none"> <li>• Ensure that I am clear about the remit that has been provided by the LGC.</li> <li>• We will only speak on behalf of the LGC when we have been specifically authorised to do so.</li> </ul>	
<p>We accept collective responsibility for all decisions made by the committee or its delegated agents. This means that we will not speak against majority decisions outside the local governing committee meeting.</p>	<ul style="list-style-type: none"> <li>• We accept that in the interest of open governance, our full names, date of appointment, terms of office, roles, attendance records, relevant business and pecuniary interests, category of governor and the body responsible for appointing us will be published on the OTP website.</li> <li>• Information relating to LGC members will be logged on the DfE's national database of trustees/governors (Get Information About Schools)</li> </ul>	

## LGC Code of Conduct

<p>We have a duty to act fairly and without prejudice.</p>	<ul style="list-style-type: none"> <li>• We will consider carefully how our decisions may affect the community and other schools.</li> </ul>	
<p>We will fully cooperate with individual requests that are necessary to ensure organisational compliance such as disclosure and barring or rights to work checks.</p>	<ul style="list-style-type: none"> <li>• I will undertake all necessary checks for compliance and report any changes to the Governance Professional as soon as possible.</li> </ul>	<p>→ If we believe this code has been breached, we will raise this issue with the Trustees and they will decide on process and investigation.</p>

### Confidentiality

- We will observe complete confidentiality when matters are deemed confidential or where they concern specific members of staff or pupils, both inside or outside school.
- We will exercise the greatest prudence at all times when discussions regarding school or OTP business arise outside a local governing committee meeting.
- We will not reveal the details of any board of trustees or local governing committee vote.
- We will ensure all confidential papers are held and disposed of appropriately.

### Conflicts of interest

- We will record any pecuniary or other business interest (including those related to people we are connected with) that we have in connection with the local governing committee's business in the Register of Business Interests, and if any such conflicted matter arises in a meeting we will offer to leave the meeting for the appropriate length of time.
- We accept that the Register of Business Interests will be published on the OTP's website.
- We will also declare any conflict of loyalty at the start of any meeting should the situation arise.
- We will act in the best interests of the school as a whole and not as a representative of any group, even if elected to the board of trustees.

# LGC Code of Conduct

## **Ceasing to be a trustee or academy committee member**

- We understand that the requirements relating to confidentiality will continue to apply after a local governing committee member leaves office

## **The Seven Principles of Public Life**

**Selflessness** - Holders of public office should act solely in terms of the public interest.

**Integrity** - Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

**Objectivity** - Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

**Accountability** - Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

**Openness** - Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

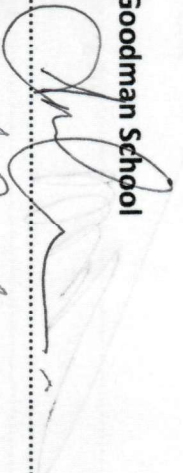
**Honesty** - Holders of public office should be truthful

**Leadership** - Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

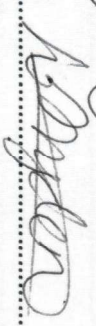
# LG Code of Conduct

## Dorothy Goodman School

Tony Carr.....



Kelly Dryden.....



Sophia Jones.....

Sophia Jones

Michaela Thomas.....

Michaela Thomas

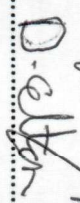
Lisa Jane Parnell.....

Lisa Jane Parnell

Chris Leeming.....



Daniel Elton.....

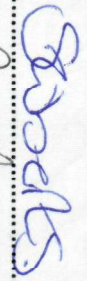


Heather Reid.....




## The Fusion Academy

Samantha Roberts.....



Kelly Dryden.....



# LGC Code of Conduct

Dylan Mathieson-Dodd.....N/A

Laura Brookhouse.....Brookhouse

Samantha Phillips.....SPH

Debra Watson.....Debra

Victoria Smith.....Victoria

Claire Craddock.....CC

## Forest Way School

Roy Cafferty.....Roy

Gail Seaton.....Gail

David Richards.....DR

Max Radley.....Max Radley

Murrae Blair-Park.....Murrae

Rebecca Hayes.....RHayes